Central Council for Research in Unani Medicine
(Ministry of Ayush, Govt. of India)
Jawahar Lal Nehru Chikitsa Avum Homoeopathy Anusandhan Bhawan
61-65, Institutional Area, Janakpuri, New Delhi-110058

Vacancy Advertisement No. 1/2026

Please refer to the Short Vacancy Advertisement shown below published in the Employment News edition 13-19, June,2026.

CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE

(Ministry of Ayush, Government of India)
61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi–110 058

Vacancy Advertisement No. 01/2026

S.No.	Name of the Posts	Total Posts	Posts Reserved For					Horizontal Reservation	
			UR	SC	ST	OBC	EWS	PwBD	Ex-Servicemen (ESM)
	Group A Posts								
1.	Research Officer (Unani)	16 (Backlog Vacancies)	-	08	08	-	-	-	-
2.	Research Officer (Pathology)	02	02	-	-	-	-	01	-
3.	Research Officer (Physiology)	01	01	-	-	-	-	-	-
	Group B Posts								
4.	Assistant Research Officer (Pharmacology)	01	01	-	-	-	-	-	-
5.	Assistant Research Officer (Pharmacognosy/Botany)	02	01	01	-	-	-	-	-
6.	Staff Nurse	07 (incl Backlog Vacancies)	-	02	01	03	01	-	-
7.	Accounts Officer (HQ)	01	01	-	-	-	-	-	-
8.	Research Assistant (Chemistry)	02 (incl Backlog Vacancies)	01	-	01	-	-	-	-
9.	Research Assistant (Botany)	03	02	-	-	01	-	-	-
10.	Investigator (Statistics)	03 (Backlog Vacancies)	-	02	01	-	-	-	-
11.	Medical Laboratory Technologist (MLT)	12	07	02	02	-	01	02	-
12.	Library and Information Assistant (LIA)	03	01	01	-	01	-	-	-
13.	Proof Reader	01	01	-	-	-	-	-	-
	Group C Posts								
14.	Hindi Assistant	02	02	-	-	-	-	-	-
15.	Pharmacist	06 (incl Backlog Vacancies)	02	01	01	02	-	-	-
16.	Social Worker	02 (Backlog Vacancies)	-	01	-	01	-	-	-
17.	Radiographer	01 (Backlog Vacancies)	-	-	-	01	-	-	-
18.	Compounder	03 (Backlog Vacancies)	-	01	-	02	-	-	-
19.	Stenographer Grade-III	07	05	-	01	01	-	-	-
20.	Upper Division Clerk (UDC)	31	15	04	02	08	02	02	-
21.	Lower Division Clerk (LDC)	26	13	03	02	07	01	02	-
22.	Staff Car Driver	04	03	-	-	01	-	-	-
23.	Multi Tasking Staff (MTS)	43 (incl Backlog Vacancies)	04	08	09	22	-	02	-

The above-mentioned vacancies may be increased or decreased as per the requirement at the discretion of the Council. Reservation for PwBD and ESM candidates, wherever applicable, shall be accounted for in accordance with the extant Government of India instructions/orders.
For all eligibility details viz. age limits, age relaxation, educational qualification, experience, reservation details as well as application fee and procedure to apply, the candidates are advised to visit the website: **www.ccrum.res.in**

Selection procedure:
The online CBT examination will comprise of 100 marks for all Group-A, B & C posts.
The selection for all Group "A" posts i.e. Research Officers will be through online CBT examination followed by an interview. The online CBT examination will be comprise 70 marks and interview will comprise 30 marks.
In case of Group "B" and Group "C" posts, the selection will be based on online CBT examination comprising 100 marks and Skill test, wherever required.
There will be 0.25 negative marking for each wrong answer in the online examination, except in case of MTS.

HOWTO APPLY:
- THE GATEWAY FOR FILLING UP OF ONLINE APPLICATIONS WILL BE MADE AVAILABLE ON CCRUM's WEBSITE **www.ccrum.res.in**
- WINDOW FOR APPLYING ONLINE WILL BE AVAILABLE FOR ONE MONTH W.E.F. **01.07.2026** to **31.07.2026**. However, any change in the dates shall be duly updated on the Council's website.
- CANDIDATES ARE ADVISED TO VISIT THE WEBSITE REGULARLY FOR NOTIFICATION REGARDING FURTHER UP-DATES.

Information on website only: Any further information/corrigendum/details regarding applications or applicants/fee/any other information regarding schedule of examination or call letters for documents verification/instruction notices/results/interview/panels etc. shall be posted only on the official website of CCRUM www.ccrum.res.in
No publication in any media will be made. Thus, the candidates are advised to keep updating themselves by checking the official website of CCRUM very frequently.

Administrative Officer
for and on behalf of Director General, CCRUM

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2. The detailed Vacancy Advertisement No.1/2026(English version) in respect of the above notified vacancies containing all the relevant information viz, eligibility details. viz. age limits, age relaxation, educational qualification, experience, reservation details, application fee, scheme of examination/Syllabus, the procedure to apply etc. is available on the Council's official website, viz, www.ccrum.res.in/ www.ccrum.ayush.gov.in for information of all as per the below details. All interested and willing candidates can access the same accordingly.

Click here for **Detailed Vacancy Advertisement.**
Click here for **Online Application Submission.**

Hindi version shall follow shortly

Sd/
Administrative Officer
CCRUM

Central Council for Research in Unani Medicine

(Ministry of Ayush, Govt. of India)

Jawahar Lal Nehru Chikitsa Avum Homoeopathy Anusandhan Bhawan
61-65, Institutional Area, Janakpuri, New Delhi-110058

ADVERTISEMENT NO. 1/2026

VACANCY ANNOUNCEMENT

The Central Council for Research in Unani Medicine (CCRUM), New Delhi is an Autonomous body under the Ministry of Ayush. The Council carries out its activities and functions through its network of 24 Institutes/Centers across the country. There is an attractive performance-based time bound *in-situ* promotion scheme for "Group-A" Medical Doctors and Non-Medical Scientists of this Council besides vacancy-based promotions. Other Group "B" and "C" Officers/Officials are also entitled for vacancy-based promotions and MACP benefits.

1.1 The important dates related to the examination schedule are as under: -

Starting Date of Online Application & Fee Payment	10:00 hours of 01st July, 2026
Closing Date of Online Application & Fee Payment	23:59 hours of 31st July, 2026
Opening date of Modification Window	10:00 hours of 3rd August, 2026
Closing date of Modification Window	23:59 hours of 5h August, 2026

Note:

i) Only online application and payment of Fee through Net Banking/UPI/Debit Card/ Credit Card, etc. shall be accepted.

ii) Please refer to instruction under **"HOW TO APPLY"** in this advertisement for filling-up Online Application Form and also the detailed instructions given in the instruction page of Online Application. The online application form for all the post should be filled in by the candidates in English language only.

iii) Candidates in their own interest are advised to submit their applications well on time before the Closing date for receipt of applications.

iv) **Any further information/corrigendum/details regarding applications or applicants/any other information regarding schedule of examinations or**

मोहम्मद परवेज/Mohammad Parvez
प्रशासनिक अधिकारी/Administrative Officer
केन्द्रीय यूनानी चिकित्सा अनुसंधान परिषद्
Central Council for Research in Unani Medicine
61-65, इंस्टीट्यूशनल एरिया, जनकपुरी
61-65, Institutional Area, Janakpuri,
नई दिल्ली/New Delhi-110058

call letters for document verification/ Instruction notices / results /panels shall be posted only on the official website of CCRUM i.e. www.ccrum.res.in./ www.ccrum.ayush.gov.in. No publication in any other media will be made. Thus, the candidates are advised to keep updating themselves by checking the official website of CCRUM very frequently.

v) Applications received through other modes of communication, viz, by post, mail etc. shall not be entertained and rejected forthwith by the Council without entering into any correspondence with the applicants.

1.2 DETAILS OF POST/PAY LEVEL/VACANCY/AGE/QUALIFICATION AND EXPERIENCE

The candidate should possess the following qualifications for on-line registration of application:

Group-A Posts

Sl. No	Name of Post /Classification & Pay Level (7th CPC)	Total no. of vacancies with reservation details	Upper Age limit (in years)	Educational qualification and experience
1.	Research Officer (Unani) Group-A Pay Level-10: Rs.56100-177500/- plus NPA as admissible as per the Government of India Rules	16 (SC-08, ST-08) [Backlog vacancies]	Not exceeding 40 years (Relaxation for Government Servants upto five years in accordance with the instructions or Orders issued by the Central Government)	**Essential:** **(a)** Post Graduate Degree (MD or MS) in Unani System of Medicine from any University/ Institution recognized by NCISM (Formerly known as CCIM). **(b)** Enrolment on the Central Registrar of NCISM/CCIM or State Register of Unani/ISM
2.	Research Officer (Pathology) Group-A Pay Level-10: Rs.56100-177500/-	02 (UR-02)	Not exceeding 40 years (Relaxation for Government Servants upto five years in accordance with the instructions or Orders issued by the Central Government.	**Essential:** **(a)** M.D. in Pathology from an MCI recognized University/Institution. **(b)** Enrolment on the Central Register of MCI or State Register of Medical Council.

3.	Research Officer (Physiology) Group-A Pay Level-10: Rs.56100-177500/-	01 (UR-01)	Not exceeding 40 years (Relaxation for Government Servants upto five years in accordance with the instructions or Order issued by the Central Government	**Essential:** **a)** Master's Degree in Molecular Biology/ Biotechnology/ Human Genetics/ Genetics Engineering from a recognized University/ Institution. **b)** 03 years' experience after obtaining Master's degree in relevant subject in a recognized/ Registered Research/ Academic Institution/ Laboratory/ Industry. **OR** Ph.D. after Master's degree in above subject /areas. **Desirable:** Experience in molecular techniques, Next generation sequencing, Data Analysis and Disease Biology, Recombinant DNA techniques and Methods of studying Protein properties and functions, Microscopy, Cell Culture Techniques.

In the above-mentioned Group-A posts, 01 post is reserved for PwBD as given below:

Research Officer (Pathology)-01 Post: For Blind(B), Low Vision(LV).

The functional classification and acceptable disabilities for Research Officers are OA (One Arm), OL (One Leg), BL (Both Legs), OAL (One Arm & One Leg), SD (Spinal Deformity), SI (Spinal Injury), B (Blind), LV (Low Vision) , HH (Hearing Impaired) and their physical requirements will be S-Sitting, W-Walking, MF-Manipulation of Fingers, RW-Reading & Writing, SE-Seeing and C-communication.

Group- B Posts

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4.	Assistant Research Officer (Pharmacology) Group-B Pay Level-7: Rs.44900-142400/-	01 (UR-01)	Upto 30 years	**Essential:** **(a)** M.Sc in Pharmacology or; M.V. Sc Degree from a recognized University /Institution. **(b)** Aptitude for research in the line. **Desirable:** Knowledge of Urdu/ Arabic/ Persian.
5.	Assistant Research Officer (Pharmacognosy/Botany) Group-B Pay Level-7: Rs.44900-142400/-	02 (UR-01, SC-01)	Upto 35 years	**Essential:** **(a)** Master's Degree in the concerned Discipline from a recognized University/ Institution. **(b)** Three years Research/Teaching experience in the concerned discipline after obtaining Master's Degree in a recognized Institution / College/ University. **OR** Ph.D in the concerned discipline from a recognized University/ Institution. **Desirable:** Knowledge of Urdu/ Arabic/Persian.
6.	Staff Nurse Group-B Pay Level-7: Rs.44900-142400/-	07 (SC-02, ST-01, OBC-03, EWS-01), [incl backlog vacancies]	Not exceeding 35 years (Relaxable as per Govt of India's instructions or Orders issued from time to time)	**Essential:** **(I)(i)**B.Sc. (Hons) in Nursing from a recognized University or Institute; **OR** Regular Course in B.Sc Nursing from a recognized University or Institute; **OR** Post-Basic B.Sc Nursing from a recognized University or Institute;

				(ii) Registered as a Nurse or Nurse & Mid-wife (RN or RN & RM) with State Nursing Council **OR** **(II)(i)** Diploma in General Nursing Mid-wifery from a recognized Board or Council **(ii)** Registered as a Nurse or Nurse & Mid-Wife(RN or RN &RM) from State Nursing Council; **(iii)** One year's experience in minimum fifty bedded hospital after acquiring the educational qualification mentioned at **II(i)** above. **Desirable:** Knowledge of Urdu, Arabic & Persian
7.	Accounts Officer(HQs) Group-B Pay Level-7: Rs.44900-142400/-	01 (UR-01)	Upto 30 years (Relaxable for Government servants/ employees of CCRUM upto 5 years in accordance with the instructions or orders issued by the Central Government)	**Essential:** **(a)** Degree from a recognized University/ Institute **(b)** 3 years' experience in Cash, Accounts and Budget work in a Government Office/ PSU/ Autonomous Body/ Statutory Body
8.	Research Assistant (Chemistry) Group-B Pay Level-6: Rs. 35400-112400/-	02 (UR-01, ST-01) [incl backlog vacancy]	Upto 30 years	**Essential:** **(a)** Post Graduate degree in the concerned discipline from a recognized University/Institution. **(b)** Aptitude for Research. **Desirable:** Knowledge of Urdu/

				Arabic/Persian.
9.	Research Assistant (Botany) Group-B Pay Level-6: Rs. 35400-112400/-	03 (UR-02, OBC-01)	Upto 30 years	**Essential:** **(a)** Post Graduate degree in the concerned discipline from a recognized University/ Institution. **(b)** Aptitude for Research. **Desirable:** Knowledge of Urdu/ Arabic/Persian.
10.	Investigator (Statistics) Group-B Pay Level-6: Rs. 35400-112400/-	03 (SC-02, ST-01) [Backlog Vacancies]	30 years and below	**Essential:** **(a)** Master's degree in Statistics /Mathematics with Statistics as one of the subjects from a recognized University/ Institution. **(b)** 3 years' experience in statistical work involving collection, compilation, interpretation of statistical data preferably in the field of medical and health statistics in a recognized Institution. **OR.** Ph.D in Statistics from a recognized University/ Institution. **Desirable:** **(i)** Knowledge of Urdu/ Arabic/ Persian; **(ii)** Knowledge of Computer.
11.	Medical Laboratory Technologist	12 (UR-07,	Not exceeding 35 years.	**Essential:** Bachelor's Degree in Medical Laboratory

	(MLT) Group-B Pay Level-6: Rs. 35400-112400/-	SC-02, ST-02, EWS-01)		Science with 2 years relevant experience.
12.	Library & Information Assistant Group-B Pay Level-6: Rs. 35400-112400/-	03 (UR-01, SC-01, OBC-01)	Upto 28 years	**Essential:** **(a)** Degree from a recognized Institution/University; (b) Degree in Library Science from a recognized Institution/ University. **Desirable:** **(i)** Knowledge of Urdu/Arabic/Persian **(ii)** Knowledge of Computer.
13.	Proof Reader Group-B Pay Level-6: Rs. 35400-112400/-	01 (UR-01)	30 years and below	**Essential:** **(a)** Degree of a recognized University; **(b)** Diploma in Books publishing/production or Printing Technology or Marketing of one year duration from a recognized University/Institution **(c)**3 years' experience in the line. **Desirable:** Knowledge of Persian, Arabic and Unani Literature.
14	Hindi Assistant Group-B Pay Level-6: Rs. 35400-112400/-	02 (UR-02)	Upto 30 years	**Essential:** **(a)** Degree of a recognized University; **(b)** Adequate knowledge of Hindi equal to the Hindi standard B.A examination of an Indian University.. **(c)** Ability to translate from English to Hindi and Vice-Versa. As evidenced by a test. **OR** Post Graduate

				Qualification in Hindi with ability to translate from English to Hindi and vice-versa **Desirable:** Knowledge of Computer

In the above-mentioned Group-B posts, 02 posts are reserved for PwBD as given below:

Medical Laboratory Technologist (MLT) -02 Posts: 01 post each for Deaf(D) and Hearing Impaired (HH) and for Locomotor Disability including Cerebral Palsy, Leprosy cured, Dwarfism, Acid Attack victims and Muscular Dystrophy.

The functional classification and acceptable disabilities for the post of Medical Laboratory Technologist (MLT) is OA (One arm), OL (One leg), BL (Both leg), OAL (One Arm and One Leg) SD (Spinal Deformity), SI (Spinal Injury) and HH (hearing Impaired). The physical requirements are S (Sitting), ST (Standing), W (Walking), BN (bending), MF (Manipulation of Fingers), SE (Seeing), RW (Reading & Writing) and C (communication)

Group- C posts

15.	Pharmacist Group- C Pay Level-5: Rs. 29200-92300/-	06 (UR-02, SC-01, ST-01, OBC-02) [incl. Backlog Vacancies]	Between 18-25 years (Relaxable in accordance with instructions or Order issued by the Central Government.)	**Essential:** **(a)**10+2 with science from recognized Board/Institution. **(b)** Two years Diploma in Pharmacy from a recognized Institution **(c)** Registration with the State/ Central Pharmacy Council.
16.	Social Worker Group-C Pay Level-5: Rs.29200-92300/-	02 (SC-01, OBC-01) [Backlog vacancies]	Upto 28 years.	**Essential:** **(a)**Degree from a recognized University **(b)** Diploma in Social Work from a recognized University/Institution; **(c)** One year experience in Social Work in a recognized Institution/Hospital **OR** Master's Degree in Sociology from a recognized University
17.	Radiographer Group-C Pay Level-5: Rs. 29200-92300/-	01 (OBC-01) [Backlog vacancy]	Between 18-25 years. (Relaxable in accordance with instructions or Order issued by the Central	**Essential:** **a**) 10+2 with science subjects from a recognized Board/ Institution. **(b)** Two years Diploma or

			Government.)	Certificate in Radiography from a recognized Institution **(c)** One year experience in Radiography from a recognized Hospital or Medical Institute.
18.	Compounder Group-C Pay Level-4: Rs. 25500-81100/-	03 (SC-01, OBC-02) [Backlog vacancies]	28 years and below.	**Essential:** **(a)** Matric or equivalent from a recognized Board/ Institution **(b)** Certificate of training as Compounder in Unani System of Medicine of minimum of one year duration from a recognized Institution **(c)** 2 years' experience preferably in the Dispensary/Hospital of Unani System of Medicine **Desirable:** Knowledge of Urdu/ Arabic/Persian
19.	Stenographer Grade-III Group-C Pay Level-4: Rs. 25500-81100/-	07 (UR-05, ST-01, OBC-01)	Upto 28 years.	**Essential:** **(a)** Matric or equivalent from recognized Board/ Institution **(b)** Ability to write Shorthand at speed 80 wpm and typewriting at 40 wpm as evidenced by test **(c)**Working knowledge of handling of Computer **Desirable:** Degree of a recognized University.
20.	Upper Division	31	Between 18 and	**Essential:**

	Clerk (UDC) Group-C Pay Level-4: Rs. 25500-81100/-	(UR-15, SC-04, ST-02, OBC-08, EWS-02)	27 years of age (Relaxable as per Govt of India instructions or orders issued from time to time)	1.Degree from a recognized University. **Desirable:** Knowledge of Computer
21.	Lower Division Clerk(LDC) Group-C Pay Level-2: Rs. 19900-63200/-	26 (UR-13, SC-03, ST-02, OBC-07, EWS-01)	Between 18 and 27 years of age. (Relaxable as per Govt of India instructions or orders issued from time to time)	**Essential:** **(a)** 12th Class or equivalent qualification from a recognized Board or University **(b)** A typing speed of 35 wpm in English or 30 wpm in Hindi on Computer **Desirable:** Knowledge of Computer
22.	Staff Car Driver Group-C Pay Level-2: Rs. 19900-63200/-	04 (UR-03, OBC-01)	Between 18 and 25 years. (Relaxable in accordance with instructions or Orders issued by the Central Government)	**Essential:** **(a)** Pass in Matriculation (10th Standard) from a recognized Board/ Institution. **(b)** Possession of valid driving license for Motor Cars/LMV. **(c)** Experience of driving a motor car for at least 03 years; and **(d)** Knowledge of motor mechanism (Candidate should be able to remove minor defects in the vehicle)
23.	Multi-Tasking Staff (MTS) Group-C Pay Level-1: Rs. 18000-56900/- Sub-categories: (i) Messenger, (ii)Ward Boy, (iii)Female Attendant, (iv) Aya (v) Lab	43 (UR-04, SC-08, ST-09, OBC-22) (incl. Backlog vacancies)	Between 18 and 25 years of age (Relaxable as per Government of India's Rules)	**Essential:** Matriculation or equivalent pass **OR** ITI pass in relevant subject.

	Attendant, (vi) Pharmacy Attendant			

In the above-mentioned Group-C posts, 06 posts are reserved for PwBD as given below:

Upper Division Clerk (UDC): 02 posts- 01 post each for Blind (B), Low Vision (LV) and Deaf(D), Hearing Impaired (HH)

Lower Division Clerk (LDC) : 02 posts- 01 post each for Blind(B), Low Vision (LV), Deaf(D), Hearing Impaired (HH) and Locomotor disability including Cerebral Palsy (CP), leprosy cured (LC)cured, dwarfism, acid attack victims and muscular dystrophy and Multiple Disabilities (MD).

The functional classification and the acceptable disabilities for the post of Upper Division Clerk (UDC) Lower Division Clerk (LDC) is OA (one arm), OL (one leg), BL (both leg), OAL (one arm and one leg), SD (Spinal Deformity), SI (Spinal Injury) B (blind), LV (low vision) and HH (hearing handicapped). and the physical requirements are S (Sitting), ST (Standing), W (Walking), MF (Manipulation of Fingers), SE (Seeing), RW (Reading & Writing) and C (communication).

Multi-Tasking Staff (MTS): 02 posts- 01 post each for Blind(B), Low Vision (LV), Deaf(D), Hearing Impaired (HH) and Locomotor disability including Cerebral Palsy (CP), leprosy cured (LC)cured, dwarfism, Acid attack victims and muscular dystrophy and Multiple Disabilities (MD)

The functional classification and the acceptable disabilities for the post of Multi-Tasking Staff(MTS) is One Arm(OA), One leg(OL), Both legs(BL), One Arm & One Leg(OAL), SD (Spinal Deformity), SI (Spinal Injury) Hearing Impaired(HH) and Low Vision(LV) and the physical requirements are S (Sitting), ST (Standing), W (Walking), BN(Bending), MF (Manipulation of Fingers), SE (Seeing), RW (Reading & Writing) Hearing and C (communication)

NOTE:

1) Vacancies in respect of the above-mentioned Group "A", "B" & "C" posts may be increased or decreased as per the requirement by the Competent Authority.

2) The above-mentioned vacancies in respect of Group "A"," B" & "C", in addition to current recruitment year also include earlier recruitment year vacancies. Therefore, in case of some posts, the 50% stipulation for reserved vacancies has been exceeded.

3) The selected candidates for the post of MTS shall be accommodated as per availability of actual vacancies under different sub-categories, applicable reservation and internal distribution, at the discretion of

the Council

1.3. RESERVATION FOR EX-SERVICEMEN: Posts reserved for Ex-Servicemen (ESM) in Group-C posts are as under:

(a) Upper Division Clerk (UDC):	03
(b) Stenographer Grade-III:	01
(c) Lower Division Clerk (LDC):	02
(d) Multi Task Staff (MTS):	04

2. Skill Test for Stenographer Grade III

2.1 The selection of candidates for the post of Stenographer Grade III will be through online CBT examination which will be followed by skill test. Candidates at a ratio of 1:10 for each vacancy will be called for skill test. Candidates from the highest rank in the online CBT written examination in the descending order up to the required number will be included. In case of any vacancy reserved, similar procedure will be adopted for short listing candidates from the highest rank in the descending order of that particular category. In the Skill test short-listed candidates will be given one dictation for ten minutes duration in English or Hindi, as opted by the candidate, at a speed of 80 words per minutes. The matter will have to be transcribed on computer. The concerned candidates will be informed about the dates, venue, etc. for skill test, separately.

2.2. The transcription time will be as follows:

Sl No	**Post**	**Language of skill test**	**Time Duration (in minutes)**	**Time duration (in minutes) for PwBD candidates eligible for scribe.**
	Stenographer Grade-III	English	50	70
		Hindi	65	90

2.3. The skill test will be a qualifying test.

2.4. The candidates can choose either Hindi or English as medium for skill Test. A single answer booklet containing sufficient pages will be supplied to the candidates and collected back from them at the end of passage transcription. If any candidate does not opt for any medium for the skill test, their option will be deemed as English.

2.5. The admissible error will be as follows: -

(a) Full Mistakes

1. Every omission of a word or figure. In case a group of words are omitted, as many mistakes as the actual number of omitted words will be counted.
2. Every substitution of a wrong word or figure. If a figure is written correctly either in numeral or words both will be acceptable and will not be counted as mistake. The number of mistakes will be equal to the number of dictated word(s) not written by the candidate plus the number of wrongly substituted word(s).
3. Every addition of a word or figure or symbol not occurring in the dictated passage.
4. For repetition of word, e.g. 'I shall shall be grateful.....
5. For every incomplete word(s).
6. All left-over word(s) of the passage.
7. Candidates are required to type the actual words as dictated. Abbreviations used for expanded words will be treated as full mistakes, and vice-versa.
8. If a candidate types words or lines of the passage in all Capital letters, it will be counted full mistakes.

(b) **Half Mistakes**

1. Wrong spelling.
2. Using singular for plural noun and vice versa.
3. Omission of every Full Stop at the end of the sentence, or use of Full Stop at wrong place of the sentence will be treated as half mistake.
4. Use of small letter at the beginning of the sentence.
5. Non-capitalization of Proper Noun (s) (name of a person, place, office, etc.), for example, Shyam, Parliament House, Bihar, Ministry of Home Affairs, Staff Selection Commission, etc.

NOTE:

a) There are words which can be spelt/ written in more than one form. All such spellings/ forms of words will be acceptable and will not be counted as error. For example, the word 'Honourable' is written as Hon'ble, Hon., honourable and hon. – all these forms will be treated as correct.

b) The above guidelines will be valid for Hindi Stenography Skill Test also wherever applicable.

c) Method of calculation of Mistakes in Stenography Skill Test:

$$\text{Percentage of Errors} = \frac{(\text{Full Mistakes} + \text{Half Mistakes}/2) \times 100}{\text{Number of words in the Master Passage}}$$

Number of words in the Master Passage for calculation of percentage of errors will be as under: -

800 words for the speed of 80 wpm for 10 minutes.

Percentage will be rounded off to two decimal places. For example, 5.009 will be treated as 5.01 and 5.001 will be treated as 5.00.

Candidates who opt to take the Stenography Test in Hindi will be required to learn English Stenography and vice versa after their appointment, failing which their probation may not be cleared by the appointing authority.

Candidates have to work as English/Hindi Stenographers as per the functional requirement of the user office irrespective of the medium of skill test of the candidate during the examination.

2.6. Selection Procedure for Upper Division Clerk (UDC):

2.6.1 The selection for the post of Upper Division Clerk (UDC) will be made through online Computer Based Test (CBT) examination consisting of Multiple-Choice Questions (MCQs). However, selected and appointed candidates are expected to possess or obtain basic computer knowledge including typing on computers.

2.7 Selection procedure for Lower Division Clerk:

2.7.1 The selection for the post of Lower Division Clerk will be made through online Computer Based Test (CBT) examination consisting of Multiple-Choice Questions (MCQs) and Typing Test. Based on the highest rank obtained in the online examination (CBT) among the eligible candidates from ascending order to the descending order, candidates at a ratio of 1:10 for each vacancy. Candidates having scored equivalent marks with the last short-listed candidates will also be included among the short-listed candidates. Same ratio will be followed in case of reserved vacancies. The concerned candidates will be informed about the dates, venue, etc. for skill test, separately.

2.7.2 Skill (Typing) Test for Lower Division Clerk (LDC):

Skill/ Type test is mandatory for the posts of LDC. The skill test will be of qualifying nature. The candidates who qualify the Skill Test will be considered for final selection on basis of their merit in the Computer Based Examination.

The Typing test will be conducted on Computer. A typing speed of 35 words per minute in English or 30 words per minute in Hindi on

computer is required for qualifying the type test Time allowed is 10 minutes except for Visually Handicapped (VH) candidates (with 40% disability and above). The compensatory time for VH candidates will be 30 minutes.

The candidates can choose either Hindi or English as medium for skill Test. If any candidate does not opt for any medium for the skill test, their option will be deemed as English.

Thirty-Five (35) words per minute and Thirty (30) words per minute correspond to 10500 and 9000 key depression per hour on an average of 5 key depressions for each word.

Candidates who opt to take the Typing Test in Hindi will be required to learn English Typewriting and vice-versa after their appointment.

2.7.3 Translation Skill Test-Translation (Hindi Assistant)

The selection for the post of Hindi Assistant will be made through online Computer Based Test (CBT) examination consisting of Multiple-Choice Questions (MCQs) and conventional description examination in translation of passages/paragraphs comprising of **not more than 800-1000 words**, both in English and Hindi language. A single answer booklet containing sufficient pages for both translations will be supplied to the candidates and collected back from them at the end of this conventional examination. The same will be scanned and uploaded for evaluation by the subject matter Expert through digital evaluation of marks through online mode on computers unlike conventional evaluation and marking. The booklets collected from the candidates will be held with centralized test locations in duly packed and sealed packets.

2.8 Driving Test for Staff Car Driver (SCD)

2.8.1 Driving Test for Staff Car Driver (SCD) is mandatory. The driving test will be of qualifying nature. The candidates applying for the post of Staff Car Driver (SCD) will have to pass the driving test as decided by the Competent Authority in accordance with the procedures laid down by the Government in this regard. The candidates who qualify the Driving test will be considered for final selection on basis of their merit in the Computer Based Examination.

3.0 CONCESSIONS/RELAXATIONS

3.1 The candidates belonging to SC/ST/PwBD/EWS/Ex-

Serviceman category and Female candidates applying for any of the Group "A", "B" & "C" posts are exempted from payment of Examination fee. However, all candidates, including candidates belonging to the exempted categories have to pay the Non-refundable Processing Fee as mentioned vide Para-5 in the Advertisement.

3.2 Reservation of posts for Scheduled Caste (SC), Scheduled Tribe (ST), Economically Weaker Sections (EWS), Other Backward Castes – Non-Creamy Layer (OBC-NCL), Persons with Bench Marked Disability (PwBD) and Ex-Serviceman are applicable as per Government of India rules and regulation issued from time to time in this regard.

3.3 Maximum age limit is relaxable by 5 years for SC & ST candidates, 3 years for OBC-NCL (Non-Creamy Layer) candidates, 10 years for PwBD (UR), 13 years for PwBD (OBC-NCL) and 15 years for PwBD (SC/ST) candidates, as applicable in the respective cases, as on closing date for receipt of application.

3.4 The candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes/PwBD/EWS, categories are required to submit original certificates in the format prescribed by the Government of India issued by the Competent Authority at the time of document verification.

3.5 The reserved category candidates, viz, Scheduled Caste/Scheduled Tribe/Other Backward Classes/PwBD/EWS, categories are required to submit all the relevant Certificates, including Certificate pertaining to Scheduled Caste(SC)/Scheduled Tribe(ST)/ Other Backward Classes(OBC)/Person with Benchmark Disability(PwBD)/Economically Weaker Section(EWS)/Ex-Servicemen(ESM) etc., in Original in the prescribed format of the Government of India, issued by the Competent Authority at the time of document verification, in support of their claim.

3.6 The age relaxation for candidates from the reserved category will be admissible only in case of vacancies reserved for such categories. The reserved category candidates, who apply against unreserved post, are not entitled for any age relaxation. However, the applicants belonging to Persons with Benchmark Disability (PwBD) category will be entitled to get age relaxation as admissible to them irrespective of the fact whether the post(s) is/are reserved for PwBD or otherwise.

3.7 The Central Government Civilian Employees, are entitled for age relaxation upto 40 years (45 years SC/ST) for appointment to Group 'C' post, subject to the condition that the Group 'C' post to which direct recruitment is being made are in the same line or allied cadre and that relationship could be established that the service already rendered in the past will be useful for efficient discharge of duties. The Central

Government Civilian Employees claiming age relaxation should be in possession of a Certificate in the prescribed format from their Office/Employer in respect of the length of continuous service which should be not less than three years immediately preceding the closing date for receipt of application. They should continue to have the status of Central Government civilian employees from the date of application till the time of appointment, in the event of their selection.

3.8 The certificates pertaining to Scheduled caste/ Scheduled Tribe/ Other Backward Class/ PwBD/ EWS must be in the format prescribed by Dept. of Personnel & Training, Govt. of India and must have been issued by the prescribed authority

3.9 Only such Person with Bench Disability (PwBD) would be eligible for reservation in services/posts who suffer from not less than 40 per cent (Forty per cent) of relevant disability. A person who wants to avail of benefit of reservation would have to submit a Disability Certificate issued by a competent authority. The Certificate for PwBD must indicate the percentage of disability.

3.10. The PwBD candidates with disabilities of forty percent (40%) or above of the category of Blindness, Locomotor disability (both arms affected-BA) and Cerebral Palsy (CP) can avail the assistance of a Scribe, if so desired, as per the stipulations of Ministry of Social Justice & Empowerment, Dept. of Empowerment of Persons with Disabilities OM No 16-110/2003-DD-III dated 26 February, 2013 and OM No.34-02/2015-DD-III dated 29.08.2018, in the written examination, subject to such a request being made in the application form. In this connection Ministry of Social Justice & Empowerment OM NO 34-02/2015-DD-III(Pt) dated 01 January, 2019 as circulated for compliance by Ministry of AYUSH vide OM No X-18030/8/2019-CDN PP&C dated 25 January, 2019 and Ministry of Social Justice & Empowerment OM No.29-6/2019-DD-III dated 10.08.2022 may be referred.

NOTE: The maximum age limit for an applicant after combining all cumulative age relaxations shall be 56 years.

3.11 Question Papers and Answer Sheets will not be provided in Braille. One eyed candidates and partially blind candidates who are able to read the normal Question Paper set for all the candidates with or without magnifying glass and who wish to write/indicate the answer with the help of Magnifying Glass will be allowed to use the Magnifying Glass in the Examination Hall and will not be entitled to a Scribe. Such candidates will have to bring their own magnifying glass to the Examination Hall.

3.12 The Certificate for Other Backward Classes (OBC) must clearly indicate that the candidate does not belong to the persons/sections

(Creamy Layer) mentioned in column 3 of Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93-Estt. (SCT) dated 8/9/93 as amended from time to time. **The OBC certificate in the Non-Creamy Layer status should have been obtained within 3 years before the closing date for receipt of application.** Further, the candidates belonging to OBC shall also be required to submit a Declaration that as on the closing date he/she do not belong to the Creamy Layer.

3.13 The persons belonging to EWS, who are not covered under the scheme of reservation for SC, ST and OBC shall be eligible for the posts reserved for EWS subject to the following conditions:

(a) The family of EWS candidate has a gross annual income below Rs. 8 lakhs. The income shall include income from all sources, i.e., salary, agriculture, business, profession, etc. for the financial year prior to the year of application.

(b) EWS persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of family income:

- **(i)** 5 acres of agricultural land and above;
- **(ii)** Residential flat of 1000 sq ft and above;
- **(iii)** Residential plot of 100 sq yards and above in notified municipalities;
- **(iv)** Residential plot of 200 sq yards and above in area other than the notified municipalities.

(c) The property held by a family of EWS candidate in different locations would be clubbed to determine EWS status and term 'family' for this purpose will include the person who seek benefit of reservation, his/her parents and siblings below the age of 18 years and also his/her spouse and children below the age of 18 years.

(d) The benefit of reservation under EWS can be availed on production of income and Asset Certificate as per the format provided in the DOP&T OM No 36039/1/2019-Estt (Res) dated 31st January 2019. The details of the Competent Authorities empowered to issue such a certificate is also available in the above-mentioned DOP&T OM dated 31.01.2019.

(e) The vacancies earmarked for EWS for the particular recruitment year, if not filled due to non-availability of a suitable candidates, shall not be carried forward to the next recruitment year as backlog. Persons belonging to EWS, selected against the quota for PwBD/Ex-Servicemen(ESM) shall be placed against Roster Point earmarked for candidates from EWS category.

(f) The persons belonging to EWS, selected against the quota for PwBD/

Ex-serviceman shall be placed against the Roster point earmarked for EWS.

(g) EWS candidates will not be denied the right to compete for appointment against an unreserved vacancy and persons belonging to EWS, if selected on merit, will not be counted towards the quota of EWS.

3.14 The OBC candidates belonging to "Creamy Layer" are not entitled to concession entitled to OBC-NCL candidates and such candidates have to indicate their category as Unreserved (UR).

3.15 Maximum age limit is relaxable by 5 years for candidates who had ordinarily been domiciled in the erstwhile State of Jammu and Kashmir (now UT of Jammu & Kashmir and Ladakh) during the period 01.01.1980 to 31.12.1989 as per Government of India G.S.R. 208(E) dated the 10th April, 1997 as amended from time to time.

3.16 Ex-Servicemen(ESM) shall be allowed to deduct the period of their military service from their actual age and if the resultant age does not exceed by more than three years of the maximum age limit prescribed for the posts for which a candidate seeks appointment, he/she shall be deemed to satisfy the condition regarding maximum age limit as per Govt of India orders issued from time to time. In addition to Ex-servicemen whole time Cadet Instructors in NCC, Ex General Reserve Engineer Force personnel, Territorial Army personnel, Ex-Servicemen including ECOs/SSCOs will also be allowed age relaxation as available for Ex-Servicemen under the extant Government of India instructions. Those ex-servicemen who have already secured employment under the Central Government in Groups C and D will be permitted the benefit of age relaxation as prescribed for ex-servicemen for securing another employment in a higher grade or cadre in Group C and D under the Central Government. However, such candidate will not be eligible for the benefit of reservation for ex-servicemen in Central Government jobs.

3.17 Maximum age limit is relaxable by 5 years (10 years for SC/ST candidates) for meritorious Sports Persons for recruitment to Group 'C' posts, subject to the conditions as specified in the instructions relating to appointment of meritorious Sportspersons by the Govt. of India from time to time.

3.18. Maximum age limit is relaxable upto 35 years (40 years for SC/ST) in case of widows, divorced women and women judicially separated from their husbands who are not re-married subject to production of a certified copy of the judgment/decree of the appropriate court to prove the fact of divorce or the judicial separation, as the case may be. There shall be no relaxation of educational qualification. Also subject to other conditions as

specified in the instructions relating to appointment of widows, divorced women and women judicially separated by the Govt. of India.

3.19 Age relaxation to the extent as laid down and other detailed conditions for various categories of persons entitled for age relaxation are available in Office Memorandum No.15012/2/2010-Estt.(D) dated 27.03.2012 issued by DoPT, Govt. of India and updated vide DoPT's instructions dated 06.12.2022 for grant of age relaxation for various direct recruitment to Central Civil Service posts and candidates are, therefore, advised to go through these instructions which are available on the website of Department of Personnel & Training to know about their eligibility for upper age limit relaxation and other conditions.

3.20 Relaxed standards in assessment/selection will be applicable to SC, ST and PwBD candidates for the posts reserved for such categories.

4. SELECTION PROCEDURE:

4.1 Selection for all Group "A" posts will be through online Computer Based Test (CBT) examination followed by an Interview. The CBT will comprise 70 marks and Interview will comprise 30 marks. In case of all other Group "B" and Group "C" posts, the selection will be based only on the basis of performance in online CBT examination comprising 100 marks followed by Skill test, wherever applicable.

4.2 The questions will be bilingual, i.e. in English and Hindi.

Note:

(i) There will be 0.25 negative marking for each wrong answer in the computer-based test. However, for the post of MTS, there will be no negative marking.

(ii) The individual has to satisfy himself/herself that he/she fulfils the eligibility criteria for the post applied. If at any stage he/she is found to be ineligible, his/her candidature will be cancelled.

(iii) Merely satisfying the eligibility conditions, will not entitle a candidate to be called for online exam or interview.

4.3 Tie breakers - As regards cases where marks scored by candidates are being identical after applying the procedure of negative marking in the CBT examination, the following tie breaker method will be adopted:

a) Tie breaker-1: The candidate elder in age will be placed higher in the merit and the candidate younger by age will be placed lower in the merit;

b) Tie breaker-2: In case of marks scored is still being identical, as a second tie-breaker method, candidate who have scored more marks in the main subject (first part of the examination syllabus which have been earmarked for 40 Marks in the examination syllabus for all the Group -A posts and 70 marks for all the Group- B and C posts will be placed higher in the merit list.

c) Tie breaker-3: In case of marks scored by candidates are still identical, as a third tie-breaker method, candidates who have scored higher marks in subject mentioned in the second part of examination syllabus.

d) Tie breaker-4: In case of marks scored is still be identical, as a fourth tie-breaker method, candidates acquiring essential Degree/Diploma/ Certificate earlier would be placed higher in the merit list and in case of medical degree, date/year of completion of internship earlier would be higher in merit;

e) Tie breaker-5: In case of marks scored is still be identical, as a fifth tie-breaker method, candidates with higher final aggregate marks in the Degree/Diploma/certificate will be placed higher in the merit. In case of Cumulative Grade Point Average(CGPA), the same will be converted into percentage as per existing formula.

4.4 Interview Ratio: In case of Group 'A' posts, the selection is based on CBT for 70 marks and interview for 30 marks. Based on the highest rank obtained in the online examination (CBT) among the eligible candidates from ascending order to the descending order, candidates at a ratio of 1:5 for 1 vacancy, 1:4 for 2 vacancies and 1:3 for 3 and above vacancies will be short-listed for interview. Candidates having scored equivalent marks with the last short-listed candidates will also be included among the short-listed candidates. Same ratio will be followed in case of reserved vacancies. The concerned candidates will be informed about the dates, venue, etc. of the interview, separately.

4.5 Normalization Method – Normalization methodology for normalization of scores/marks shall be used by CCRUM for normalizing the raw scores of candidates in the CBT examination, if conducted in multiple shifts. If necessary, the details of methodology to be adopted by CCRUM will be separately notified on the Council's website.

4.6 In the online CBT, there would be a minimum cut off of percentage of marks as per the minimum required standards. The candidates belonging to Scheduled Caste, Scheduled Tribe and Persons with Benchmark Disability (PwBD) will have to score a minimum of Twenty Five percent(25%) marks as qualifying standard in the CBT, whereas all other categories of persons, such as Unreserved, OBC, EWS, Ex-Serviceman etc. will have to score a minimum of Thirty percent(30%) marks as qualifying standard in the CBT. However, any candidate by scoring more than the minimum required marks will not be entitled for consideration for appointment. The same will be based on their overall merit/rank and candidates starting from the top order of rank in their category vis-à-vis the number of vacancies available in their category and discipline would be the basis for final selection.

4.7 Skill Test is mandatory for the posts of LDC, Stenographer Grade-III and Staff Car Drivers (SCD) and any other posts wherever required. The skill test will be of qualifying nature. Based on the marks scored in the Computer Based Examination, candidates will be shortlisted, category-wise, to appear in the Skill Test(s) for the post(s) they have applied for. The candidates who qualify the Skill Test will be considered for final selection on the basis of their merit in the Computer Based Test (CBT) Examination.

4.8. The Council will make final allotment of posts to the candidates as per his/ her merit and availability of vacancies in different States and the decision of the Council will be final. Any request for change in allocated post and place of posting will not be entertained by the Council.

4.9 The indicative scheme of Computer Based (Online) Test shall be as follows:

Sl. No.	Nomenclature of Post	Syllabus	Total Marks
1.	Research Officer (Unani)	Post Graduation (MD or MS) Unani Degrees course as per NCISM Syllabus. The question shall be applied in nature with reasoning to assess the subject knowledge and aptitude of postgraduate level scholars in following specialties: - Medicine, Principles of Unani Medicine, Gynecology & Obstetrics, Pediatrics, Materia Medica, Pharmacology, Pathology, Dermatology, Cosmetology, Surgery, pharmaceutics, &	40

		Clinical Pharmacy, Preventive and Social Medicine	
		Research methodology and Bio-Statistics with emphasis on clinical Research conduct and monitoring, good clinical practices, protocol development, study design, drug development, bio ethics etc.	20
		General Awareness, Reasoning and Information technology and Computing.	10
		Total Marks	70
2.	Research Officer (Pathology)	All subject of Clinical Pathology as per syllabus by MCI for MD degree.	40
		Research methodology and bio-statistics with emphasis on clinical Research conduct and monitoring, good clinical practices, protocol development, study design, NABL, NABH etc.	20
		General knowledge and Reasoning, Information Technology and Computing.	10
		Total Marks	70 Marks
3.	Research Officer (Physiology)	.All subjects of Master degree in Molecular Biology/ Bio-technology/ Human Genetics/ Genetics Engineering University.	40
		Research methodology and bio-statistics with emphasis on clinical Research conduct and monitoring, good clinical practices, protocol development, study design, bio ethics etc.	20
		General awareness, Reasoning and Information technology and computing.	10
		Total Marks	70 Marks

4.	Assistant Research Officer (Pharmacology)	All subjects of M.Sc. (Pharmacology) /M.V.Sc Degree.	70
		Research Methodology with emphasis on Drug Discovery, Drug Development, Regulatory & Ethical issues, Bio-statistics etc.	20
		General knowledge and Reasoning and Information Technology and computing.	10
		Total Marks	100
5.	Assistant Research Officer (Pharmacognosy/ Botany)	Master Degree (Pharmacognosy/ Botany). The question paper may cover following topics; plant taxonomy, plant anatomy, plant embryology, cultivation, collection and processing of herbal drugs, analytical pharmacognosy and economic botany.	70
		Research Methodology with emphasis on Drug Discovery, Drug Development, Regulatory & Ethical issues, Basic Statistics etc.	20
		General Knowledge, Information Technology & computer skill.	10
		Total Marks	100
6.	Staff Nurse	All subject of B.Sc Nursing degree course as per Indian Nursing Council syllabus. The questions shall be applied in nature with reasoning to assess the subject knowledge and aptitude of candidates.	70
		General Awareness, Aptitude and Test of Reasoning.	20
		Working knowledge of Information Technology and Computing.	10
		Total Marks	100
7.	Medical	All subjects of degree in	70

	Laboratory Technologist (MLT)	Medical Laboratory Technology.	
		General Awareness, Aptitude and Test of Reasoning.	20
		Working knowledge of Information Technology and Computing.	10
		Total Marks	100
8.	Library Information Assistant(LIA)	All subjects of B. Lib Science degree course of a recognized university.	70
		Questions on Computer Sciences and Information Technology & Library Automation.	20
		General Knowledge and Reasoning.	10
		Total Marks	100
9.	Research Assistant (Chemistry)	Post Graduate [M.Sc. (Chemistry)] degree of a University and the question paper may cover following topics; Phyto-chemistry, organic chemistry, analytical chemistry, pharmaceutical chemistry, spectroscopy and standardization techniques of ASU drugs.	70
		Research Methodology/ Pharmaceutical techniques and Basic Statistics	20
		General knowledge and Reasoning, Information Technology and Computing.	10
		Total Marks	100
10.	Research Assistant (Botany)	Syllabus of Post Graduate [M.Sc. (Botany)] of a recognised University and the question paper may cover following topics; plant taxonomy, plant anatomy/ Pharmacognosy, plant embryology, plant ecology, plant physiology and economic botany.	70
		Research Methodology/ Agro-techniques and Basic	20

		Statistics	
		General knowledge and Reasoning, Information Technology and Computing.	10
		Total Marks	100
11.	Investigator (Statistics)	Subject related questions as per the Master's Degree Course in Statistics and Mathematics as approved by UGC.	70
		Research Methodology with emphasis on Good Statistical Practices(GSP), Regulatory and Ethical Issues and Biostatistics.	20
		General Awareness, Reasoning and Information Technology.	10
		Total Marks	100
12.	Accounts Officer(HQs)	1. All subjects of Degree Course. Government Accounting & Rules: Familiarity with the Civil Accounts Code, General Financial Rules (GFR), Delegation of Financial Powers Rules (DFPR) and other Service and Pension Rules.	70
		General Intelligence, Reasoning, General Awareness, Quantitative Aptitude	20
		Working knowledge of Tally, Information Technology and Computing	10
		Total Marks	100
13.	Proof Reader	All subjects of Degree level course.	70
		Printing Technology/ Production Syllabus and Book Publishing.	20
		General Awareness, Reasoning and Information technology.	10

		Total Marks	100
14	Hindi Assistant	Subject related questions as per the Hindi standard B.A examination. Hindi and English terminologies. General Awareness, Reasoning and Information technology.	70
		Descriptive conventional written examination comprising of separate passages for translation from Hindi to English and from English to Hindi. The level of the paper will be consistent with the educational qualifications prescribed.	30
		Total Marks	100

SYLLABUS FOR GROUP-C POSTS

Sl. No.	Nomenclature of Post	Syllabus	Total Marks
15	Social Worker	Degree level syllabus in Sociology	70
		Questions on Sociology, Social legislation, Medical Sociology, Nutrition, Health & Illness, Mental health/ diseases.	20
		General Intelligence, Reasoning, General Awareness, Working knowledge of Information Technology.	10
		Total Marks	100
16	Radiographer	All subject of Diploma in Radiography.	70
		General Knowledge , Aptitude and Test of Reasoning.	20
		Working knowledge of Information Technology and Computing.	10
		Total Marks	100
17.	Pharmacist	All subjects of Diploma in Pharmacy.	70

		General Awareness, Aptitude and Test of Reasoning.	20
		Working knowledge of Information Technology and Computing.	10
		Total Marks	100
18.	Compounder	All subjects of Certificate Training course in Compounder of one year duration in Unani System of Medicine.	70
		Working knowledge of Information Technology and Computing	20
		General Knowledge and Reasoning.	10
		Total Marks	100
19.	Stenographer Grade-III	General English, General Intelligence and Numerical Ability & Reasoning.	70
		General knowledge.	20
		Working knowledge of Information Technology and Computing	10
		Total Marks	100
20.	Upper Division Clerk (UDC)	General English, General Intelligence and Numerical Ability & Reasoning.	70
		General knowledge.	20
		Working knowledge of Information Technology and Computing	10
		Total Marks	100
21.	Lower Division Clerk (LDC)	General English, General Intelligence and numerical ability & reasoning.	70
		General knowledge.	20
		Working knowledge of Information Technology and Computing	10
		Total	100
22	Staff Car Driver	As per Staff Selection Commission Matric level examination syllabus.	70
		General knowledge, Aptitude and Test of Reasoning.	10
		Working knowledge of maintenance of vehicles.	20

23.	Multi Tasking Staff(MTS)	As per Staff Selection Commission Multi-Tasking Staff grade examination syllabus	70
		General knowledge, Aptitude and Test of Reasoning.	20
		Working knowledge of Information Technology and Computing	10
		Total Marks	100

4.10 The duration of online Computer Based Test for Group 'A', Group 'B' and Group 'C" for the above posts is as indicated below:

(i) **For Group "A"**:
For all candidates, except PwBD: 100 minutes.
Compensatory Time for PwBD : 130 minutes
(100 minutes + 30 minutes).

(ii) **For Group "B" and Group "C" Posts**:
For all candidates, except PwBD: 100 minutes
Compensatory Time for PwBD: 130 Minutes
(100 minutes + 30 minutes).

5. APPLICATION FEE

5.1 Candidates belonging to SC/ST/**PwBD**/EWS/Ex-Serviceman category and Female candidates as mentioned vide Para-3.1 of this Advertisement applying for any of the Group "A", "B" & "C" posts are exempted from payment of **Examination Fee**. However, all applicants including the above-mentioned exempted category candidates are required to pay the non-refundable 'Processing Fee' as prescribed below for the Group "A", "B" and "C" respectively. In addition to the Processing Fee, candidates other than those belonging to exempted categories, are also required to pay a Non-Refundable under-mentioned Examination Fee for each post for which the candidate wishes to apply.

APPLICATION FEE	
For Group "A" Posts:	
A) Processing Fee - Applicable to all categories of candidates applying for Group "A" Post:	Rs.500/-
B) Examination Fee:	
Unreserved & OBC candidates	Rs.1500/-
Exempted Categories: SC/ST/PwBD/ PwD /EWS/Women candidates/ Ex-Servicemen	Nil
For Group "B" Posts:	

A) Processing Fee - Applicable to all categories of candidates applying for Group "B" Post:	Rs.500/-
B) Examination Fee:	
Unreserved & OBC candidates	Rs.1000/-
Exempted Categories: SC/ST/PwBD/ PwD /EWS/Women candidates/ Ex-Servicemen	Nil
For Group "C" Posts:	
A) Processing Fee - Applicable to all categories of candidates applying for Group "C" Post:	Rs.500/-
B) Examination Fee:	
Unreserved & OBC candidates	Rs.800/-
Exempted Categories: SC/ST/PwBD/ PwD/EWS/Women candidates/ Ex-Servicemen	Nil

5.2 CCRUM will accept Application Fee only through on-line Payment Gateway. Application Fee submitted by any other mode i.e., Cash, Postal Order, Demand Draft, etc. will not be accepted.

5.3 The application fee mentioned above is inclusive of GST as applicable under the extant Government Rules. However, bank charges plus GST shall be levied extra on the candidate depending on the type of payment mode.

5.4 The candidates can apply separately for more than one post, subject to fulfillment of criteria for the respective posts. In case applicant is applying for more than one post, he/she shall have to apply separately with the requisite fees.

5.5 Once the Application is filled-in and submitted, the candidates will automatically be re-directed to "Make Online Payment" and remit the application fee through Online Payment Gateway viz, Debit Card/Credit Card/Internet Banking/UPI. After making the payment, the candidate may generate "Payment Acknowledgement Slip" and retain the transaction details for future reference.

6. MODE OF PAYMENT (DEBIT CARD/CREDIT CARD/INTERNET BANKING/UPI)

6.1 The candidates can pay applicable application fee online by using Debit Card/ Credit Card/Internet Banking/UPI. The payment status will be automatically changed to "Payment Received" on successful receipt of application fee/payment response at online application portal. In case the payment status doesn't change to "Payment Received", candidates are required to retry payment through Debit Card/Credit Card/ Internet Banking/UPI. All the candidates should ensure that payment status is "Payment Received". The transaction is considered "Incomplete" in case of

non-receipt of payment or any other payment status due to any reason. Once the payment is done, candidates are required to take print of acknowledgement of payment and preserve the same for future reference. No other mode of payment other than online payment as mentioned above will be accepted.

7.PLACE OF EXAMINATION

The online Computer Based Test (CBT) recruitment examination will be conducted at Test Centers located in **New Delhi/Delhi, Kolkata, Chennai, Mumbai, Hyderabad and Guwahati.** However, CCRUM reserves the right to cancel or add more cities and Centers. The Computer Based test (CBT) examination could be shifted to any other city of examination depending upon the administrative feasibility.

8.HOW TO APPLY:

Candidates are advised to read following instructions carefully before applying online and all the instructions given on main instruction page of online applications. The Work flow for applying on line through the Official website of the Council viz, *www.ccrum.res.in/**www.ccrum.ayush.gov.in*** will comprise of the following four steps:

1. Registration through the online process;
2. Filling up of complete Profile by the candidate;
3. Apply for the post after ensuring fulfilling the eligibility criteria as laid down in this advertisement;
4. Fee Payment by following the online process through Net Banking, Debit Card, Credit Card or UPI;
5. Download the duly filled Application form bearing Unique Registration Number specific to the Applicant and Payment Receipt for future reference.

8.1 Candidates are required to apply through Online Application LINK hosted at CCRUM website *www.ccrum.res.in/ **www.ccrum.ayush.gov.in*** in English only. No other means/mode of submission of applications will be accepted under any circumstances. The on-line registration process involves 03 (three) steps as follows

8.1.1. **Step 1** - Create Account by providing basic details and generating a User ID and setting password

8.1.2. **Step 2** - Login to fill detailed profile information providing demographic, category, sub-category, photo, sign and common documents

8.1.3. **Step 3** - Apply for a post providing post specific information, uploading post specific documents and make payment for applying for respective post.

8.1.3.1. **Note**: - Step 3 can be repeated for multiple posts via same login.

8.2. Candidates should have a valid personal e-mail ID and Mobile Number which should be kept active during the period of this recruitment process.

8.3. The system generated Login ID (Reference Number), Password to Login at Online Application Portal to complete online registration and submission of Online Application, information about availability of Admit Card for Test or Call Letter for document verification or any other important communication will be sent on the same registered e-mail ID of candidate (also check email in spam/junk box).

8.4. The candidates are, therefore, required to check regularly their e-mail for any communication from CCRUM. Under no circumstances, the candidate should share/mention e-mail ID or password to/ or any other candidate / person. Please note that the Admit Card for appearing in computer-based test will not be sent by post.

8.5. Candidates should take utmost care to furnish the correct details while filling in on-line application. Any mistake committed by the candidate shall be his/her sole responsibility. Once the application is submitted finally by clicking submit button, no change / edit will be allowed, thereafter.

8.6. If a candidate intends to apply for more than one post, he/she will have to submit individual on-line application for each post along with prescribed application fees (as applicable). In such a case he/she should use the same reference number for login and apply for additional post(s) via which candidate had applied for the previous post. Candidate should not create multiple Reference Number for applying for different / same post.

8.7. The candidates should ensure the completion of all the steps i.e.

8.7.1. **Step 1**:User Account Creation and

8.7.2. **Step 2**: Providing detailed demographic, category, sub-category etc details and submitting profile and

8.7.3. **Step 3**: Apply for post(s) and online payment of requisite Application Fee, if applicable, for all the desired post(s) within the stipulated Closing date and time for receiving online applications.

8.8. Before starting to fill up the on-line application, the candidates should keep at hand the following details / documents / information: -

8.8.1. His/her personal details.

8.8.1.1. His/her scanned photograph and signature as per prescribed dimensions (LATEST Passport size colour Photograph and as mentioned vide Para Nos:8.21.1.1 & 8.21.1.8 in this Advertisement.

8.8.2. His/her Caste/Category Certificate for SC/ST/OBC/PwBD/EWS (as per Central Govt. format)

8.8.3. Disability Certificate issued for PwBD candidates (as per Central Govt. norms)

8.8.4. His / Her Discharge Certificate (retirement) in case of Ex-Serviceman Candidate

8.8.5. His/her educational qualification details with percentage of marks, etc. as per eligibility criteria mentioned in this Advertisement

8.8.6. Any other details/documents required relating to eligibility Criteria, viz., No Objection Certificate (NoC) in case of applicant is already in Govt. Service, candidates other than SC/ST/OBC/PwBD/Ex-Servicemen eligible for age relaxation (Sportspersons/ Widow/ Divorced Women/ Judicially separated women/ departmental candidates/persons who had ordinarily been domiciled in the UT of J&K and Ladakh, etc.

8.9. Candidates are now ready to apply on-line by visiting the CCRUM website and going to the tab "Advertisement/ Vacancy" on CCRUM website: www.ccrum.ayush.gov.in/ www.ccrum.res.in

8.10. Please read instruction Page of Online Application for Sign-up for generation of Login ID and PASSWORD.

8.11. First, the candidate must Create Account / Sign-Up (Step-I) by filling-up following details:

8.11.1. Candidate Full Name as per Matriculation Certification,

8.11.2. Father's Name as per Matriculation Certificate

8.11.3. Mother's Name as per Matriculation Certificate

8.11.4. Gender

8.11.5. Date of Birth

8.11.6. Mobile Number

8.11.7. E-Mail ID

8.11.8. Valid Govt. ID Proof (Any one of Voter ID, Passport, PAN or Driving License)

8.11.9. Password and Confirm Password

8.12. Mobile Number & E-Mail ID will be validated via OTP

8.13. Candidate will be required to enter Father's Name, Mother's

Name, Gender & DoB twice for confirmation.

8.14. All the details entered during user account creation will not be allowed to be modified during any stage of application form filling or recruitment

8.15. On Successful user creation system will be generating a Reference Number and send it on registered email id and mobile number of candidates to login and complete the application & payment for desired post(s)

8.16. Step-II: After re-login by using Reference Number & Password. Click on 'Profile' tab and fill up details of Personal Details (category, sub-category etc), Basic Qualification (SSC, HSC / Diploma), Upload Photograph, Signature, Caste Certificate, PwBD Certificate, Discharge Certificate of ESM, Basic Qualification Certificates and Scribe Declaration Form (if applicable), etc appearing under various tabs and submit Profile by clicking submit button.

8.17. After submission of profile candidate will be displayed 'Apply for Post(s)' tab for doing **Step III** via which candidate will be able to apply for various post(s) for which candidate desires to apply.

8.18. While applying for desired post(s) candidate will be required to provide post specific information and upload post specific documents, after submission of application the candidate will be directed to Payment Gateway for payment of processing & examination fee.

8.19. Candidates belonging to the exempted category will be exempted from payment of Examination fee as mentioned vide Para-5 & 5.1 above. The payment of fee as applicable will have to be made online via SBI Payment Gateway through net banking, debit cards or credit cards or UPI etc.

8.20. Step III can be repeated for each of the post for which candidate desires to apply, while applying for each subsequent post candidate will be required to fill only post specific details and upload post specific documents, details for the respective post will be taken on the basis of the details filled by the candidates' in the respective Post's application form.

8.21. Instructions regarding scanning of PHOTOGRAPH and SIGNATURE: Scanned image of his/her photograph and signature, should be as per the specifications given below:

8.21.1. Photograph Image:

8.21.1.1. Photograph of the candidate must be a latest Passport size colour photograph, light background taken/clicked in 2026.

8.21.1.2. Look straight at the camera with a relaxed face.

8.21.1.3. If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.

8.21.1.4. If you have to use flash, ensure there's no "red-eye".

8.21.1.5. If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.

8.21.1.6. Photograph in cap/hat/dark glasses will not be acceptable. Religious headwear is allowed but it must not cover the face.

8.21.1.7. Size of scanned photograph file should be between 50-100 KB, JPEG/JPG. only.

8.21.1.8. Ensure that the size of the scanned image is not more than 100kb. If the size of the file is more than 100kb, then adjust the settings of the scanner such as the DPI resolution, number of colours etc., during the process of scanning.

8.21.1.9. File name of the digital photo should contain only alphabets and number, should not contain any special character or spaces.

8.21.2. Signature image:

8.21.2.1. The applicant has to sign on white paper with **Black ink pen**.

8.21.2.2. The signature must be signed only by the applicant and not by any other person.

8.21.2.3. The signature will be used to put on Admit Card and wherever necessary.

8.21.2.4. If the Applicant's signature on the Answer Script, at the time of the examination does not match with the signature on the Admit Card, the applicant will be disqualified.

8.21.2.5. Please scan the signature area only and not the entire page.

8.21.2.6. Size of signature file should be in JPG/JPEG between 50 KB-100KB.

8.21.2.7. Ensure that the size of the scanned image is not more than 100 KB

8.21.2.8. File name of the signature image file should contain only alphabets and number, should not contain any special character or spaces.

8.21.3. Document Upload

8.21.3.1. The document uploaded should be relevant to the required document

8.21.3.2. On the preview page the candidate must view each uploaded document and confirm that document

viewed is same as uploaded

8.21.3.3. Upload documents must be clear and should not be blurred.

8.21.3.4. Uploaded documents should not be cut from edges such that full document is not visible.

8.21.3.5. The size of each document file should be between 100 KB to 1000 KB in PDF/JPG/JPEG format. Merge additional documents into a single PDF.

8.21.3.6. Ensure that the size of single scanned document is not more than 1000 KB.

8.21.3.7. File name of the uploaded document should contain only alphabets and number, should not contain any special character or spaces.

8.21.4. Scanning the Photograph & Signature

8.21.4.1. Set the scanner resolution to a minimum of 200 dpi (dots per inch).

8.21.4.2. Set Color to True Color

8.21.4.3. File Size should be as specified above.

8.21.4.4. Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).

8.21.4.5. The image file should be JPG/JPEG format.

8.21.4.6. Image dimension can be checked by listing the folder files or moving the Mouse over the file image icon.

8.21.4.7. Candidates using MS Window/MS Office can easily obtain photo and signature in JPG/JPEG format as per the specifications mentioned above by using MS Paint or MS Office Picture Manager.

8.21.4.8. Scanned photograph and signature in any format can be saved in .jpg format by using "Save As" option in the File menu and size can be reduced by using crop and then re-size option as per the instructions given above for the pixel size in the "Image" menu.

8.21.4.9. Similar options are available in other photo editor also.

8.21.4.10. If the file size and format do not match with the prescribed size and format, an error message will be displayed. In such case, the candidate has to rectify the size and re-load it.

8.22 The candidate should upload his/her photograph and signature, as per the instructions given in the following paragraphs:

(a) Instructions regarding uploading the photograph and signature:

8.22.a.1 While filling in the online application form, the candidate will be provided with a link to upload his photograph and signature.

8.22.a.2 There will be two separate links for uploading photograph and signature.

8.22.a.3 Click on the respective link to Upload Photograph/Signature

8.22.a.4 Browse and select the location where the scanned photograph/signature file has been saved.

8.22.a.5 Select the file by clicking on it.

8.22.a.6 Click the 'Open/Upload' button. With this command the photograph /signature will get uploaded.

(b) Instructions regarding uploading the required documents:

8.22.b.1 While filling in the profile form, the candidate will be provided with links to upload various documents pertaining to category, sub-category and basic qualifications

8.22.b.2 While filling in the online application form, the candidate will be provided with links to upload various documents pertaining to post specific qualification and experience

8.22.b.3 There will be separate links for uploading each document, candidates will be provided links to upload only the documents which are required to be uploaded by them based on the details provided by them in the profile form and/or application form.

8.22.b.4 All the document upload links will be on "Upload Document" page.

8.22.b.5 In case the candidate is applying for multiple posts then all the relevant documents as per concerned application form will need to be uploaded against the respective application form

8.22.b.6 Click on the respective link to Upload document

8.22.b.7 Browse and select the location where the scanned document file has been saved

8.22.b.8 Select the file by clicking on it

8.22.b.9 Click the 'Open/Upload' button. With this command the photograph / signature will get uploaded.

8.23 Instructions for Profile Preview page

(a) After candidate has provided the relevant details about the

profile and uploaded relevant common documents for submitting the profile, candidate will be displayed a preview page where in candidate can review all the provided details and uploaded photo, signature image and documents.

(b) Candidate will be required to click on each uploaded document and confirm by checking an undertaking checkbox that uploaded document is relevant and correct

(c) Candidate will be required to give the undertaking about correctness of the rest of the information provided in the profile information

(d) Once proceeded to 'Apply for Post' candidate will not be able to make any changes in the profile information and will only be allowed to apply and make payment for the desired posts.

8.24 Instructions for Applying for a Post

(a) Candidate needs to select the post for which they desire to apply

(b) Depending on the selected post system will display the fields for collecting the post specific information which candidate needs to provide

(c) After providing post specific information, candidate needs to proceed to uploading post specific documents

(d) After uploading of document candidate needs to proceed to preview page of post application and review the details provided for specific post and verify the post specific uploaded document

(e) Candidate will be required to click on each uploaded document and confirm by checking an undertaking checkbox that uploaded document is relevant and correct

(f) Candidate will be required to give the undertaking about correctness of the rest of the information provided in the post application form

(g) Once proceeded to 'Payment' for specific post candidate will not be able to make any changes in the post application form of respective post and will only be allowed to make payment for the applied posts

(h) Candidate can apply for multiple posts by following / repeating the steps mentioned above.

8.25 Instructions for Payment

(a) Candidates will be displayed the payment amount as per their category / sub-category and applied post; candidate needs to click on 'Make Payment' button to get redirected to payment gateway to complete the payment

(b) On the payment gateway page candidates are required to select one of payment methods i.e. net banking/debit card/credit

card/UPI to make the payment. The details of amount payable as well as payment gateway details are available at para 5.1 to para 6 above

(c) After payment is made successfully candidates will be re-directed back to the application portal with the confirmation of submission of application form for respective posts.

(d) The candidate must note that their application for the post concerned is submitted only after making successful payment.

(e) Candidate can download the application form and payment receipt for each of the post for which they have applied successfully from 'Dashboard' tab.

(f) After the application is confirmed submitted by the system i.e. after completion of Step-III, a system-generated e-mail will be sent to candidate's registered e-mail ID. The mail will contain confirmation of post applied. Application form containing details filled by candidate will be available in the Application Dashboard for download in **pdf** format, candidate should keep a copy of this application form sheet after submission of the same for his future guidance. This should NOT be sent to CCRUM.

(g) If candidate wants to apply for another post candidate should go to 'Apply for post' and complete Step III for the desired posts.

8.26 Instructions regarding Admit Card

(a) Candidates' Admit Cards for appearing Computer-Based Test(CBT) will be hosted on the same registration portal.

(b) Intimation about hosting of Admit Card on the portal will be provided to candidates via E-Mail/ SMS on their registered E-Mail ID and Mobile number respectively.

(c) Candidates are advised to keep checking the landing page of the registration portal for any communication related to recruitment process including announcements related to hosting of admit card.

(d) Once admit cards are hosted candidates are required to login to portal using their credentials and visit 'Post Application Status' page to download admit card for the applied posts.

(e) Note that Admit Cards will be hosted only on this registration portal and will not be sent via e-mail.

(f) The candidates are required to take a print-out of their admit cards after login. The candidates can also download their Admit Cards from the CCRUM website using their LOGIN ID (Application Sequence Number) and Password.

(g) Candidates will not be allowed to enter the examination hall without valid admit card and photo identification card.

8.27 Candidates are advised in their own interest to register on-line much before the closing date as per schedule mentioned in Para-1 of this Advertisement and not to wait till the last date for depositing the fees to avoid the possibility of disconnection/ inability/failure to log on the CCRUM's official website www.ccrum.ayush.gov.in/www.ccrum.res.in on account of heavy load on internet/website jam/disconnection, etc.

8.28 CCRUM does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the CCRUM.

8.29 Please note that the above procedure is the only valid procedure for applying. Application shall not be accepted through any other mode.

8.30 Candidates serving in Govt/Quasi Govt. offices/ Public Sector Undertakings/etc. are required to submit "No Objection Certificate" from their Employer at the time of document verification process.

8.31 The Admit cards issued to the candidates are Provisional. However, in case any ineligible candidate had been issued Admit Card and had appeared in the written examination or allowed to join the CCRUM, his/her candidature will automatically be treated as cancelled at any stage of this recruitment/ service in CCRUM on grounds of his/her ineligibility. Therefore, before submitting the application, the candidate must ensure that he/she fulfills all the eligibility criteria as laid down in this advertisement. His/her candidature will be purely provisional subject to eligibility and other verifications before or after his/her appointment in CCRUM

8.32 Instructions related to Modification Window

(a) After closing of the Application Window, the candidates will be provided with a Modification Window for making corrections / modifications to their successfully submitted application forms or profile details.

(b) Any change in the scheduled dates for opening and closing of receipt of applications or the Modification window will duly be updated on the Councils' website at www.ccrum.ayush.gov.in well in advance so as to avoid any convenience to the candidates.

(c) Information provided in Step I i.e. during the creation of User Account cannot be modified through this Window.

(d) Information provided during Step II except listed below can be modified:-

(i)Category / Community Details;

(ii)Sub-Category Details;

(e) Details provided in step III will need to be modified for each successfully applied post separately.

(f) Modification for each successfully applied post will be chargeable with non refundable amount of Rs. 300/- per attempt. In one modification attempt, candidate can make changes to multiple fields. But in case a candidate makes required modifications and re-submits and proceeds to make payment and then make payment, if applicable. Thereafter, if further modification is required, then modification fees for respective application will need to be paid again.

(g) The requisite fees for carrying out modification by the candidates through the Modification Window will have to be made by all the categories of candidates including those candidates who are exempted from paying the Examination fees as mentioned in the Schedule vide Para-5.1 of this Advertisement. The method for depositing the modification fee will be same as explained at Para-5.1 to Para-6 for submission of processing fee

(h) If the candidate fails to remit the requisite fees through online method for accessing the Modification Window for carrying out required corrections/modification in his/her application within the stipulated time schedule, the modification made in the application form through the Modification Window will not considered. In such cases, the originally submitted data of the candidates will only be considered in the profile / application form.

(i) In case due to modification, a candidate is becoming ineligible for the concerned post, then such modification will not be allowed to be done.

(j) In case due to modification the candidate is required to pay additional fees then such fees for each applied post will need to be paid along with standard modification fees by the concerned candidate/applicant.

(k) In case due to modification, the candidate's fees is reduced then additional fees will not be refunded back to the candidate.

(l) The Modification Window will only be available for three days starting from 10:00 hours of 3rd August, 2026 to 23:59 hours of 5th August, 2026.

9 GENERAL INSTRUCTIONS

9.1 The candidate must be either

(a) a citizen of India, or
(b) a subject of Nepal, or
(c) a subject of Bhutan, or
(d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or
(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka or East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary may be admitted to the Examination provisionally but the offer of appointment will be given only after the necessary eligibility certificate has been issued to him by the Government of India.

9.2 Fresh appointees shall be governed by New Pension Scheme (NPS). The candidates selected will be on probation for two years which may be extended at the discretion of the competent authority as per Government instructions, if needed.

9.3 The posts carry all India transfer liability and the candidates must be willing to serve in any peripheral Institutes/Centers/Units of the Council. The vacancies of Group 'A', 'B' & 'C' posts notified in this advertisement are existing in all peripheral institutes under this Council and the HQ office. The location details of States/cities of the peripheral institutes are available on the official website of CCRUM.

9.4 On final selection of candidates, the place of appointment for the selected candidates will be decided after taking into the account the city/States of the residential address provided by the candidates in their application, availability of vacancy in that particular City/State and the final rank obtained by the candidate in CBT examination and

final rank obtained after including the marks scored in the interview, as the case may be. In case of non-feasibility, efforts will be made to offer the appointment to the candidates to any other nearest available location.

9.5 The eligibility of the candidates in terms of educational qualification, age, experience, etc., as stipulated in advertisement shall be determined **as on the closing date for receipt of applications** from the candidates which will remain unchanged even in case of extension of the closing date for submission of applications. Candidates in their own interest are advised to ensure that they are eligible in all respects before applying for the post.

9.6 The number of vacancies indicated in this Advertisement vide Para 1.1 are subject to variation.

9.7 Persons already in Government Service must submit their applications online. No Objection Certificate (NoC) duly approved by the Head of the Institutions certifying that the applicant is free from disciplinary and Vigilance angle and that no vigilance proceedings are pending. No Objection Certificate (NoC) should also be uploaded along with other documents.

9.8 Qualified SC/ST candidates for any of the Group "A" posts when called for interview will be paid Sleeper Class railway fare for onward and return journey by shortest route as per rules on production of railway tickets.

9.9 Candidates are required to apply through ON-LINE mode only. No documents/certificates and application forms are required to be sent to CCRUM by post/mail etc.

9.10 Candidates desirous of applying for more than one post are required to apply on-line for each post separately.

9.11 Application once submitted will not be allowed to be withdrawn and fee once paid will not be refunded in any case neither it shall be held reserve for any other recruitment nor for selection process in future, even if the recruitment process is cancelled.

9.12 In case of any dispute on account of interpretation of this advertisement in version other than English, the English version shall prevail.

9.13 Canvassing in any form by or on behalf of any candidate, or bringing political or other outside influence with regard to selection/recruitment/posting will lead to disqualification of candidature.

9.14 Director General, CCRUM, reserves the right to cancel the recruitment for all/any of the posts without assigning any reasons.

9.15 A Notification will be placed on the Council's website about Answer Keys and a link will be provided for viewing the Answer key to the candidates. Objections, if any, towards the answer keys could be submitted within a period of three (03) days through a representation including appropriate evidence of the objection by the Candidates along with a fee of **Rs. 300/- (Rupees three hundred only)** per objection. The fee deposited will be refunded if the objection has been held as valid. In case of those objections which have been found as invalid, the fee deposited will be forfeited. The method for depositing the objection fee will be same as explained at Para 5.1 to para 6 for submission of processing fee. The decision of the Subject Expert/Council in this regard will be final.

9.16 Objection from the candidates on Answer Keys will have be made through the same login ID and Password generated by the candidates for filling up the applications online.

9.17 The details submitted by the candidates in their application form will be verified with the documents submitted before offer of appointment letter is issued.

9.18 Only the date of birth as recorded in the Matriculation / Secondary Examination Certificate or an equivalent certificate available on the date of submission of application will be accepted as proof of date of birth.

9.19 The decision of the CCRUM about the mode of selection to the post and eligibility conditions shall be final and binding. No correspondence shall be entertained by the Council in this regard.

9.20 Identity Verification: The candidates called for Computer Based Test(CBT) must carry at least one valid Photo Identity Card (in original), bearing Photograph, Name, Date of Birth of the Candidate, such as EPIC Card, Driving License, PAN Card, Passport, Aadhaar Card, any other Identity Card issued by the Government duly authenticated by the Competent Authority. If the identity of the candidate is in doubt or if he is not able to produce the requisite documents or if there is mis-match of information in the documents presented by the candidate, such candidate will not be allowed to appear for Document Verification and his/her candidature will be treated as cancelled.

9.21 Biometric Data Capturing and Verification: To verify

the identity of the candidate(s), CCRUM will capture the Biometric data (Right Thumb Impression or otherwise) and the photograph of the candidates who will be appearing for CBT examination. The Biometric data and photograph will be captured / verified on the following occasions:

(i) Before the start of the examination it will be captured at Test Center during pre-exam registration
(ii) At the end of examination before leaving the computer lab at Test Centers for verifications
(iii) At the time of document verification before the skill test/Driving test/Interview, if shortlisted or before Joining, if provisionally selected

9.22 The decision of the Biometric data verification Authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates.

9.23 Refusal to participate in the process of Biometric data capturing / verification on any of the above mentioned occasions may lead to cancellation of the candidature.

9.24 Candidates are requested to take care of the following points in order to ensure a smooth process:

(i) If fingers are coated (stamped ink/mehndi/coloured etc), ensure to thoroughly wash them so that coating is completely removed before the CBT exam / skill test/ interview / joining day.
(ii) If fingers are dirty or dusty, ensure to wash and clean them and dry them before the finger print (biometric) is captured.
(iii) Ensure fingers of both hands are clean and dry. If fingers are moist, wipe each finger to dry them.
(iv) If the primary finger (right thumb) to be captured is injured/damaged, immediately notify the concerned Authority at the Test Centre. In such cases impression of other fingers, toes etc. may be captured.

9.25 Character & Antecedent Verification: In case of selection on any of the posts mentioned vide Para 1.1 in this Advertisement, such selection shall be provisional subject to verification of Character and Antecedents of the candidate and verification of Caste Certificate and other documents submitted by the candidate and subject to his/her meeting the requisite medical standards for the post and other requirements applicable for appointments under the rules of the Council.

9.26 **SC/ST Caste Certificate:** Reservation of vacancies for SC/ST will be as per Government of India directives. Candidates belonging to SC/ST category shall have to submit the self-attested copy of Caste certificate issued by the Competent Authority at the time of document verification, which will be verified by the Council/CCRUM at its end.

9.27 **OBC (NCL) Certificate:** The OBC candidates included in the Central List having certificate in the format prescribed by Central Government will be given benefit of OBC Non-Creamy Layer Reservation. The candidates applying against vacancies reserved for OBCs should note that they have to produce a valid caste certificate at the time of document verification in support of their belonging to OBC community as per rule of Govt. of India as issued by the Competent Authority in the prescribed format for this purpose so as to prove that they do not belong to "Creamy Layer" of the OBCs. Further, the caste to which the candidate belongs should be the one included in the Central list of OBC issued by the Government of India. An Undertaking/ self-declaration shall also be submitted by the candidate before his/her appointment that he/she does not belong to the Creamy Layer of OBC. The certificate will be verified by the Council at its end. Similarly, EWS certificate as per the requisite details as mentioned in Para-3.12 above in this Advertisement and certificate in case of other categories, viz. PwBD etc. will have to be as per Government stipulated format.

9.28 The selection process / recruitment do not involve any correspondence by the CCRUM with candidate at any stage regarding deficiency in application/documents/payment of examination fee etc. It shall be responsibility of the candidate to satisfy himself to furnish correct, complete and desired information/documents etc. No correspondence will be entertained from the candidates found ineligible and not called for Computer Based Test (CBT), Skill test or Interview or Document Verification or for non-selection.

9.29 The candidate must note that the mere fact that an Admit Card for appearing in Computer Based Test(CBT), has been issued to him/her, does not imply that the candidature has been finally accepted by the Council or that the entries made by the candidate in his/her application have been accepted by the Council as true and correct.

9.30 The candidates are advised in their own interest that they should not furnish any document/information that are false, tampered, fabricated or should not suppress any material

information while filling up the "on-line" application.

9.31 Action against Misconduct & Unfair Means during CBT/Selection Process: At any stage of recruitment or later, if a candidate is or has been found guilty of any misconduct such as:

(a) Using unfair means during the examination; or
(b) Impersonating or procuring impersonation by any person; or
(c) Misbehaving with test administrators, invigilators at Test Centers, or disturbing or damaging computers, equipments or computer networks of test center; or
(d) Resorting to any irregular means in connection with his/her candidature during selection process which also includes appearing twice in CBT for the same post; or
(e) Using undue influence for his/her candidature by any means; or
(f) Submitting of false certificates/ documents /information or suppressing any information at any stage; or
(g) Giving wrong information regarding his/her category (SC/ST/OBC/EWS/PwBD/Ex-Servicemen) while appearing in the examination or thereafter; or
(h) Writing irrelevant matter including obscene language or pornographic matter in the script(s); or
(i) Being in possession of calculator, mobile phone, pager, Bluetooth, Headphone, Earplug, Laptop, i-Pad and other computing /communication devices, Smart watch; or
(j) Possessing any form of textual material / handwritten (or typed) pages, etc.

In addition to rendering the candidate liable to legal/criminal prosecution, the candidate will be:

(i) Disqualified from the examination and /or ;
(ii) Debarred either permanently or for a specified period from any exam/recruitment and /or;
(iii) Discharged/removed/dismissed from service, if the act of misconduct comes to notice after his/her appointment to the service of CCRUM.

9.32 Calculator, Mobile phone, Pager, Bluetooth, Headphone, Earplug, Laptop, iPad, Smart watch and other computing /communication devices will not be permitted inside the examination center. Therefore, the candidates shall be responsible for safe-keeping of such devices because arrangement for keeping these devices safe, cannot be assured by CCRUM/Examination Centre.

9.33 There shall be complete ban on possessing or using the

electronic devices such as Mobile Phone, Smart watch or its accessories, texted/ printed material / calculator in the examination Hall, finding which the candidature of the candidate shall be cancelled, the candidate shall be banned at least for 5 years for applying for any post in CCRUM and also action may be taken against him under Bharatiya Nyaya Sanhita(BNS),2023 as deemed necessary.

9.34 In case of any inadvertent mistake/error in the process of selection or technical glitch which may be detected at any stage even after the issue of appointment order, CCRUM reserves right to modify/withdraw/cancel any communication made to candidates.

9.35 In case of any dispute, any suite or legal proceeding against CCRUM, the territorial jurisdiction shall be restricted to the Courts in Delhi/New Delhi

9.36 For any query technical problem in online submission of application form, please contact e-mail examsupport@ccrum.in

9.37 Information uploaded on Council's website shall not be provided under Right to Information Act, 2005. The online application portal shall display the Online Application of the Candidate, Online Objection Link for challenging questions/responses, the final QP HTML link displaying particulars of candidate, questions, responses, correct response finalized by subject matter expert, valid/invalid questions, etc. shall be made available to candidate through online link only for a specified period and thereafter it shall be discontinued. Therefore, the candidates are advised to download the information and keep them for future reference. Any application under Right to Information Act, 2005 shall not be entertained by the Council in due course of selection process. If needed, a reply will be provided by the Council only after declaration of final results.

9.38.The decision of CCRUM in respect of all matters pertaining to this recruitment shall be final and binding on all candidates.

Disclaimer: On-Line Application validation rules and design are based on recruitment Advertisement (No.1/2026) published at CCRUM website. However, candidates are advised to read the recruitment advertisement/vacancy announcement carefully and should ensure that he/she fulfils eligibility criteria as mentioned in advertisement before applying online. The application submitted through on-line form does not imply that candidate has fulfilled all the criteria given in the advertisement.

Your candidature in the whole recruitment/selection process is "PURELY PROVISIONAL" pending scrutiny of your eligibility as mentioned in the Advertisement (No. 1/2026) for the post applied at later stages of recruitment/selection process. In case, it is found that the candidate does not fulfil the eligibility criteria as per advertisement and any information provided by the candidate is found to be false or is not in conformity with the eligibility criteria mentioned in advertisement including age, category, sub-category, application fee, essential educational qualification(s) and experience prescribed for the post his/her candidature will be rejected at any stage of selection process and even after appointment.

24/6/2026.

Administrative Officer

CCRUM

मौहम्मद परवेज़/Mohammad Parvez
प्रशासनिक अधिकारी/Administrative Officer
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